

Service Board Members

Chairperson: **Anita R.** Vice-Chairperson: **Trenta** Secretary: **Christine D.** Treasurer: **Cindi H.:** Office Chairperson: **Kristen S.** Institutions/Public Outreach Liaison (IPOL): **Elo O.** Intercom Chairperson: **Susan L.** Spanish Liaison Chair: **Hilda A.** Website Coordinator: **Werner B.** Al-Anon Information Service Liaison (AISL): **Sandra L.** Historian/Nominations: **Dan B.** Interim Alateen Chairperson: **Ron P.;** Ex-Officio: **Kelly SH**

Opening

The meeting was called to order by Anita at **9:00am**

- The meeting was opened with the Serenity Prayer.
- Carol B read the Twelve Traditions.
- Carol read the Concepts and General Warranties.

Chairperson Anita confirmed there was a quorum with **24** ISRs in attendance. Excused absence: Christine & Susan.

Reports

Chairperson: Anita

Anita called for reports.

Vice-Chairperson: Trenta

Trenta reported that the AIS had raised \$1,159.25 for the 2023 Non-Event Fundraiser. In 2022, the Non-Event Fundraiser netted \$2,000. Trenta asked the ISRs to make one final request for contributions.

Secretary: Kelly is acting for Christine - No report

Treasurer Report - Cindi: *(verbatim from Cindi's report)*

I. Balance Sheet – As of October 31, 2023, San Diego County Al-Anon Information Services Office held assets totalling \$155,145.88. This included \$19,302.84 in literature inventory and \$3,551.04 in undeposited funds. The AIS Office continues to maintain approximately 15 months of cash reserves. At the end of the month of October the balance in the Board Project account was: \$17,149.92.

II. Statement of Income & Expense Documents - Detailed Statements of Income & Expense with Current vs. Previous Year comparisons as of October 31, 2023 can be found in the shared drive along with all October 2023 financial documents.

III. FY23 Budget (Adj. 2/1/2023) Performance for the month of Oct 2023 - Financial Recap

<u>Income</u>	<u>Oct 2023</u>	<u>Year-to-Date Jan-Oct 2023</u>
Income from Contributions	\$3,775.71	\$46,534.78
Income from Literature sales	\$3,984.79	\$48,093.65
Total income	\$8,511.82	\$99,841.82
Cost of Goods (Literature)	\$2,514.27	\$34,047.99

ISR MEETING MINUTES

Date: 11/11/2023

<u>Gross Income</u>	\$5,997.55	\$65,793.83
<u>Expenses</u>	\$6,560.70	\$70,112.54
<u>Net</u>	(\$ 563.15)	(\$ 4,318.71)

Office Chairperson: Kristen S.

Total phone calls received 155 - 44 for meeting information, 63 calls to answering service, 7 referred to 12th steppers.

Number of groups registered 170, - Al-Anon English 138, Al-Anon Spanish 24, Alateen 8.

Volunteer Hours 147, Free NewComer Packets 42.

We added a link to our website for volunteer opportunities—We still need a couple back up volunteers - for office and remote— The office will be closed Thanksgiving-11/23. Re Book—A little time for myself- to keep it simple we have changed limit to 2 per person. If You were on the waitlist- we have attempted to contact- please call the office for arrangements. As of Friday-Open to everyone-online and walk-ins.

We placed another order for another 10 boxes, fingers crossed will have that by the beginning of December. If we run low we may place a limit back on the book-we have approx. 100 at the office as of Thursday.

Ex-Officio: Kelly SH - no report.

Historian & Nominations: Dan B.

Ron P (Alateen) & Susan L (Intercom) were elected to the 2024 Board.

11 Ballots received (14 last Year). Approximately 139 voters (150 last year). Only 3 groups voted in last Years and this year's election (Serenity at Scripps, Rancho Bernardo Lunch Bunch, Serenity at the Lake). Suggests the need to be more proactive in informing our ISRs prior to the election.

Institutions & Public Outreach Liaison Chairperson: Elo

We had the Public Outreach event in City Heights, we had some Al-Anon Groups present, Spanish Intergroup Board members, District 72, & other 12 step programs. In My opinion we had a very good outcome & fellowship gathering. We got 2 Al-Anon Newcomers & 1 Al-Ateen. I took publications to N.A.meeting in Lemon Grove, City Heights Library, Logan Heights Family Medical Clinic, San Diego Youth Program, Mexican Consulate Amigas. Com public outreach event, thank You Anita for sharing her experience,strength and hope for Us. I do have some expenses which are the payment for the use of the hall & flyers. I believe I have to send the request to the special project money from the prudent reserve fund? Let Go & Let God.

ISR MEETING MINUTES

Date: 11/11/2023

Website Coordinator: Werner

- Werner showed the latest web statistics: 48% of visits to find a meeting. 2/3 of visits from mobile devices. Event flyers are now also on our Facebook page.
- Werner showed a snapshot of the current groups/meetings profiles: 111 in-person, 24 temporarily electronic meetings (TEM), 18 hybrid, 15 permanently electronic groups, a total of 168 groups (185 meetings). Website meeting search criteria: "Online" for both TEM and Electronic Groups.
- Made a website demo of following new features:
 - a) Homepage: "Can you help?" --> 2-3 open Board positions starting January 2024. ISRs were invited to think about joining, or asking sponsees to join, by using the online Nomination Form.
 - b) ISR page: minutes and agendas are all uploaded.
 - c) New Daily Reader: People on Wait List were informed to order with a priority link but anyone will be able to order as from 11/11/23 but max. 2 books/pers.
 - d) Online Speaker Enrollment Form (Spanish version to follow)
- Presented the Board's "Free Bookmark project". A Spanish and English version will be available with each book order, each Newcomer Packet, each Office visit, to order online for special Events (speaker meetings, birthdays, etc.) and Public Outreach activities

Ongoing Website Tasks:

- Finalize bookstore extension (24 pamphlets & misc.). Pending shipping cost decision.
- Add online order functionality for Bookmarks
- Study Chat functionality with Office volunteers/staff
- Study automated email to ISRs (whenever documents are uploaded on ISR website page)
- Create Spanish Speaker Enrollment form
- Werner invited ISRs to think about submitting website ideas or even become a contributor

Intercom Chairperson: Susan L.

November stats, 523 recipients, 434 opened (total opens 1,168) 128 clicks (total 256)

Intercom Downloads 170, Facebook page 43, Al-Anon/How you can help 19, San Diego Board Positions 7, Al-Anon website 6.

Al-Anon Information Service Liaison: Sandra L.

Southern California World Service (SCWS) Group Representatives (GRs), voted at the November 2022 Assembly to accept electronic meetings that fall within our Southern California geographic area. If a meeting is still listed as a Temporary Electronic Meeting (TEM), (meaning the group originally met in-person but due to Covid, the group began to meet electronically), it is time to either return to in-person meetings or register as an Electronic Group.

Per WSO & SCWS, changing the registration will create a location to change to “Electronic Group.” The group can still be contacted to the same city, state, zip code, District and Al-Anon Information Service

(AIS). If You have questions, or want to hear about the other choices electronic groups have, please send me an email to: ais-liaison@alanonsandiego.org or grouprecords@scws-al-anon.org

Interim Alateen Chairperson: Ron P.

Ron’s report can be found in Google Shared Drives, Governance, Board & ISR Meetings 2023: Alateen November report2.pdf. It can also be found on our website: <https://www.alanonsandiego.org/latest-news-reports>

Old Business

OLD BUSINESS

- The September 2023 ISR Minutes were approved, Alin made the motion & DeDe 2nd it.
- Re 2024 Board Elections - The elections closed Nov 10th, but there are still 3 open Board positions: Chairperson, Office Chairperson, & Treasurer. Dan would like to encourage all our ISRs to put the word out at their meetings. There is a link to the position Guidelines (Job Descriptions) on the San Diego AIS website.

New Business

Zoom Meetings

- There was a motion to continue to hold 2024 ISR meetings on Zoom. DeDe made the motion and Judy seconded. The motion passed with 24 ISRs in favor.

ISR Communications

- Werner requested approval to send additional emails to the ISRs when there is timely or important information needing to be communicated. Alin made the motion to approve, Tiffany seconded and the motion passed with, 23 ISRs in favor.

2024 Budget

- Cindi mentioned again that her term as Treasurer comes to an end in January. She offered to support a new Treasurer with the transition and encourage people to stand for the position.
- Cindi is setting up a 2024 Budget Task Force to review an initial draft 2024 budget and develop a proposed 2024 budget for the board and ISR's to consider - and hopefully approve - at the meetings in January of 2024. Cindi requested a volunteer from the ISRs to join her and board members Werner and Elo to meet twice virtually in the next two months. Alin M. volunteered to join the Budget Task Force.

Ask it Basket

- Jean A asked what was the final contribution for the non event fundraiser which just ended Nov 6th. \$1,159.25. Trenta did mention again, that last year we had some late contributions last year & is hoping the same thing will happen this year.
- Tiffany C asked if someone wants to become an ISR where do they find out about what an ISR is responsible for. We have an ISR page on our website. Sandra also mentioned that page 59 of the manual has a lot of information pertaining to the ISRs.
- Alin asked how anonymity works for the new Al-Anon San Diego Facebook Page. Lorraine, an ISR who helped create the FB page, responded, saying the Page is designed to be informational, not interactive. Members cannot comment, but there is Al-Anon information. Tiffany asked if joining the FB page shows up on a member's profile. Lorraine said it does not.
- Catrina asked how long the ISR commitment is and Anita responded that the Service Manual indicates the term is one year.
- Judy asked how many ISRs are registered. Anita said there are 59 registered ISRs. San Diego County has 170 registered groups.
- Yvonne wanted to know the office hours. Kirsten said office hours are Tuesday, Wednesday and Thursday from 10:00 AM to 4:00 PM. She reminded the ISRs to call before going to the office to be sure someone is there.
- Anita' mentioned the AIS board has created an Outreach Committee and asked if any of the ISRs were interested in joining the Committee.

Close of Meeting

Anita led the Serenity Prayer and closed the meeting at 12:35.

Respectfully Submitted: Kelly SH (Ex Officio standing in for Christine as Secretary).