

MEETING MINUTES

Date: 3/11/2023

Service Board Members and ISR Members

Service Board Chairperson: [Anita R.](#) Vice-Chairperson: [Trenta](#) Secretary: [Christine D.](#) Institutions/Public Outreach Liaison (IPOL): [Elo O.](#) Interim Intercom Chairperson: [Susan L.](#) Spanish Liaison Chair: [Hilda A.](#) Ex-Officio: [Kelly SH](#) Website Coordinator: [Werner B.](#) Al-Anon Information Service Liaison (AISL): [Sandra L.](#) Historian/Nominations: [Dan B.](#) Office Chairperson: [Kristen S.](#) Treasurer: [Cindi H.:](#) Interim Alateen Chairperson: [Ron P.](#)

ISR Members

Excused Absence: Office Chairperson Kristen

Opening

- The meeting was called to order by Anita at 10:30 AM.
- The meeting was opened with the Serenity Prayer.
- Katrina read the Twelve Traditions.
- Carol B. read the Concepts and General Warranties
- Chairperson Anita confirmed there was a quorum, which is defined as one-third of ISR members. She reminded the group that voting is limited to registered ISR members
- Trenta announced that there was an “Ask at Basket” for this meeting. ISR members were encouraged to put their questions in the Chat.

Reports

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Chairperson: Anita

Anita introduced Laura H, the Office Manager. Laura explained her role to the group.

Anita confirmed that a new office assistant has been hired and will start work in the AIS Office on March 21, 2023. The position is part-time and will be in the office each week on Tuesday, Wednesday and Thursday from 10:00 AM to 2:00 PM. More information will be included in the upcoming InterCom.

Vice Chairperson: Trenta

The Glee-Anon is on March 25 at Saint Peters in Del Mar from 7:00 to 8:30 PM. Tickets are available online or can be purchased at the door.

The 72nd birthday of Al-Anon and the 66th birthday of Alateen will be celebrated on May 13th from 1:00 PM to 4:00 PM at the San Diego office gazebo..

Secretary: Christine

There is a process to send ISR Meeting Minutes to the ISR members. The process is:

1. The Secretary will send the draft ISR minutes to the Board.
2. At the next meeting, the Chairperson will request approval of the ISR Minutes.
3. The Ex-Officio will distribute the minutes to the ISR members if the Board approves them.

Treasurer: Cindi

I. Balance Sheet – As of February 28, 2023, San Diego County of Al-Anon Information Services had a reserve fund of \$160,716.22. This amount includes \$22,003.67 in literature inventory and \$2,676.11 in undeposited funds. The AIS currently has cash reserves of approximately 18 months of expenses.

III. FY23 Budget (Adjusted as of Feb 1, 2023) Performance - For the month of February 2023:

Income from Contributions = \$ 6,038.71

Income from Literature Sales = \$ 5,597.92

Total Income = \$11,604.85

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Less COGS (Literature =) \$ 3,579.38

Total Feb Expense = \$ 6,394.25

Net Income for Feb 2023 = \$ 1,630.42

Office Chairperson: Kristen

Anita provided the February 2023 office report for Kristen:

- Total February Volunteer hours 156.50
- 78 Newcomer Packets were mailed

Calls:

- 184 total calls received
- 66 by the answering service
- 79 meeting info
- 4 referred to 12 steppers

Ex-Officio: Kelly SH : No report

Historian: Dan

Dan announced and welcomed Ron C. as the new Alateen Chair.

Institutions & Public Outreach Liaison Chairperson: Elo

Elo contacted SAY San Diego Alcohol / Tobacco and Drug prevention program for youth. They requested electronic information so she sent the link to the local Al-Anon office and WSO. The meeting is by Zoom on March 22 at 9:30. Elo needs someone to attend this meeting since she is and the Spanish Liaison are not available.

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Elo went to the Multicultural Love Festival at the City Heights Recreation center and distributed the business cards with the QR code to all the booths that were providing information to the community.

She would like to have our own booth at future community events.

She also went to the office and got more Al-anon Faces Alcoholism in English and Spanish to take to the libraries and other places that she will reach out to in March.

She shared her service experience as a Liaison and now as a Public Outreach Chair at the Hispanic Intergroup office in Escondido. The person who has the Public Outreach role in Spanish and other members volunteered to help here with outreach in the North County.

Website Coordinator: Werner

Werner showed Website statistics for February 2023. He showed 83% are happy with the new Intercom format. Meetings/Events, Board Message and Flyers are the most popular items. The Intercom is now structured to reflect the most popular items.

He also reported some changes that have been made (e.g., a separate page for flyers).

Intercom Chairperson: Susan L.

The Intercom is constantly under construction. The old, clunky process of sending the Intercom is replaced with MailChimp so that emails can go out in one big group instead of multiple emails. Bounced emails can be removed easily and people can ask to unsubscribe. Also, if a subscriber does not open the email within six months the email address will be removed from the list.

Spanish Liaison Chair: Hilda A.

Hilda reported that representatives of the Escondido Office will attend the next ISR meeting.

Al-Anon Information Service Liaison: Sandra L.

Sandra put a link in the Chat to assist unregistered ISR members to register.

Sandra provided a summary report of the AWSC meeting on 2/18/23:

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- The Electronic Task Force completed their charge and have disbanded. Docs are posted to the SCWS website.
- Service manual is available on WSO website for \$11.00 plus shipping.
- The Spanish version service manual is not ready yet. The hope is that it will be completed in March.
- The SOS workshop in January was successful. and presentations are on the website.
- There will be a new daily reader that will be launched at the convention this summer.
- There is discussion that future assemblies may be hybrid
- There are almost 1,200 meetings in SCWS.
- There is a form on our SCWS website, or guideline if a member wants to submit writings to the Forum.
- This is an election year and the procedures for the election will be presented at both the May and November Assemblies, to be voted on at the November Assembly prior to the vote.
- The bylaws committee will be presenting their report at the August AWSC for a vote at the November Assembly.
- SCWS was chosen as the site for the WSO road trip in October 2023. It will be in LA.
- The WSO deficit for 2022 was lower than expected and no money had to be taken from the ample reserve
- Jayme C is the new trustee at large and will be presented at the WSC in April.
- There will be a SoCal Alateen Conference (SCAC) in July.

Alateen Chairperson: Ron P.

Ron has been doing Alateen work for a long time but the program was negatively impacted by Covid. Several meetings will open up in person and on Zoom. Currently there are two meetings in high schools.

There was a table at the Health Fair at Liberty Station.

Alateen will be present at the Spring Roundup on April 8.

There will be a Rejuvenation event at the University of the Redlands on July 8th and 9th.

Approval of February Minutes

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Anita asked for a motion to accept the February Board minutes. Dan made a motion and Cindi seconded the motion. The minutes were approved.

Old Business

ISR Minutes to ISR members

There was a question about whether the Board members had approved both the Board and ISR minutes or just the Board minutes at the February meeting. As a result, the Secretary will send the ISR minutes out to the Board for comment. If no one had changes by Thursday, close of day, the Secretary will notify the Ex-Officio that they are approved for distribution. If there are changes, the Secretary will notify the Board of next steps.

Status of Office Position

Cindi reported that the new office assistant has been hired. She will send out her bio and invite her to the next ISR meeting.

New Business

There was no new business.

Ask It Basket Answers

Trenta addressed the comments and questions from the Chat:

1. Some ISR members are not getting the agenda. Trenta is checking and updating the list for the Ex-Officio to use in distribution.
2. The new Service Manual is available at the office. Laura ordered 200 copies.

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- 3. The Zoom link was not working. Trenta will check but it may have been because the start time of the meeting was incorrect.
- 4. World Service is taking up to six weeks to update.

Announcement: Deidre is the Spring Roundup Advisor. The information is in the Intercom.

Rosa Maria announced that at the San Marcus meeting at noon on March 30, Connie and her husband will be speaking.

Close of Meeting

Anita led the Serenity Prayer.

Anita closed the meeting at 11:27.

Respectfully Submitted: Christine D. (Secretary 2023-2024)